



Conejo Valley Tourism Improvement District (CVTID) Board of Directors Webinar Meeting Minutes

Tuesday, July 21, 2020 at 12:00pm

1. **Welcome/Call to Order – Chair Mary Macchio**
 - a. Chair Mary Macchio called the meeting to order at 12:01pm
2. **Roll Call/Self Introductions – President/CEO Danielle Borja**
 - a. Hotel members present: Sheraton Agoura Hills, Hyatt Regency Westlake, Best Western/Thousand Oaks Inn, Homewood Suites, Hampton Inn TO, Palm Garden Hotel, Motel 6, Courtyard By Marriott Thousand Oaks/Towneplace Suites.
 - b. Guests Present: Dustin Russel, Haider Alawami, Melissa Giller, Stefan Cosentino, Claire Marcus.
3. **Action Item: Approval of the Agenda for the July 21, 2020 Meeting**
 - a. Motion to approve the agenda for the July 21, 2020 Meeting by Felix Wang (Best Western/Thousand Oaks Inn) and seconded by Steven Ortmann (Palm Garden Hotel). With a vote of 7-0-0 the motion passes.
4. **Action Item: Approval of the Minutes from the June 16, 2020 Meeting**
 - a. Motion to approve the minutes from the June 16, 2020 Meeting by Jessica Lancaster (Homewood Suites) and seconded by Felix Wang (Best West/Thousand Oaks Inn). With a vote of 8-0-0 the motion passes.
5. **Public Comments**
 - a. No public comments were given.
6. **Discussion Item: Public Health Order Update**
 - a. CEO/President Danielle Borja gave an update on the local health orders in Ventura and Los Angeles County that applied to hotel properties.
7. **Discussion Item: Augustine Agency Monthly Report**
 - a. The Augustine team gave their monthly agency report to the Board.
8. **Discussion Item: Q2 Financial Report**
 - a. Chief Financial Officer Ofelia Flores presented the Q2 2020 financial report.
9. **Discussion Item: Payments for July 2020**
 - a. A list of payments made out by the TID was shared with the Board via screenshare.
10. **Announcements – CVTID Membership**
 - a. Al Alam from Motel 6 shared the status of his hotel to the Board.

11. Next Meeting will be Tuesday, August 18, 2020

12. Adjourn

a. Chair Mary Macchio adjourned the meeting at 12:37pm.