



**Conejo Valley Tourism Improvement District (CVTID)
Meeting Minutes**

Tuesday, January 22, 2019 at 12:00pm

- I. **Welcome/Call to Order – CVTID Chair Sean Briody**
 - a. Chair Sean Briody called the meeting to order at 12:01pm
- II. **Roll Call/Self Introductions – President/CEO Jill Lederer**
 - a. Hotel Members present: Sheraton Agoura Hills, Hyatt Regency Westlake, Best Western/Thousand Oaks Inn, Homewood Suites, Hampton Inn Thousand Oaks, Palm Garden Hotel, Courtyard by Marriott, Towneplace Suites.
 - b. Guests present: Jaime Hayden, Claire Marcus, and Lindsay Moore – Augustine
 - c. A quorum was established
- III. **Action Item: Approval of Agenda for January 22, 2019 Meeting**
 - a. Motion to approve the agenda for the January 22, 2019 Meeting by Jessica Lancaster (Homewood Suites Agoura Hills) and seconded by Steven Ortmann (Palm Garden Hotel). With a vote of 8-0-0 the motion was approved.
- IV. **Action Item: Approval of Minutes from the December 13, 2018 Meeting**
 - a. Motion to approve the minutes from the December 13, 2018 Meeting minutes by Kristina Lecka (Hyatt Regency Westlake) and seconded by Kim Cartaino (Sheraton Agoura Hills). With a vote of 8-0-0 the motion was approved.
- V. **Public Comments**
 - a. No public comments were made
- VI. **Discussion Item: Augustine Monthly Report**
 - a. Augustine delivered their monthly report.
- VII. **Roundtable Discussion – CVTID Membership**
 - a. No discussion was had.
- VIII. **Next Meeting will be Tuesday, February 19, 2019**
- IX. **Adjourn**
 - a. Chair Sean Briody adjourned the meeting at 12:49pm