



**Conejo Valley Tourism Improvement District (CVTID)
Meeting Minutes**

Tuesday, July 24, 2018 at 12:00pm

- I. **Welcome/Call to Order – CVTID Chair Kim Cartaino**
 - a. Chair Kim Cartaino called the meeting to order at 12:03pm.
- II. **Roll Call/Self Introductions – President/CEO Jill Lederer**
 - a. Adam Haverstock took the roll.
 - b. Hotel Members present: Sheraton Agoura Hills, Hampton Inn Agoura Hills, Hyatt Regency Westlake, Best Western Thousand Oaks Inn, Homewood Suites, Hampton Inn Thousand Oaks, La Quinta Inn, Courtyard by Marriott, Towneplace Suites by Marriott.
 - c. Other Members present: Rosie Ornelas – City of Thousand Oaks; Adam Haverstock, Jill Lederer and Dan Garcia – Greater Conejo Valley Chamber of Commerce.
 - d. Guests present: Dani Higley and Marta Ryan – Augustine.
 - e. A quorum was established.
- III. **Action Item: Approval of Agenda for July 24, 2018 Meeting**
 - a. Motion to approve the agenda for the July 24, 2018 meeting by Mary Macchio (Hampton Inn Thousand Oaks) and seconded by Sean Briody (Courtyard by Marriott). With a vote of 9-0-0 the motion was approved.
- IV. **Action Item: Approval of Minutes from the June 26, 2018 Special Meeting**
 - a. Motion to approve the minutes from the June 26, 2018 Special Meeting by Sean Briody (Courtyard by Marriott) and seconded by Kristina Lecka (Hyatt Regency Westlake). With a vote of 9-0-0 the motion was approved.
- V. **Public Comments**
 - a. There were no public comments.
- VI. **Discussion Item: Augustine Monthly Report**

- a. Dani Higley and Marta Ryan presented the Augustine monthly report. They answered questions from the Board of Directors.

VII. **Roundtable Discussion – CVTID Membership**

- a. Chair Kim Cartaino announced that there will be a Sales Committee meeting at a future date and time to be determined.

VIII. **Adjourn**

- a. Chair Kim Cartaino adjourned the meeting at 12:16pm.