



Conejo Valley Tourism Improvement District (CVTID)

Tuesday, June 26, 2018 at 12:00pm
Special Meeting Minutes

- I. **Welcome/Call to Order – CVTID Chair Kim Cartaino**
 - a. Chair Kim Cartaino called the meeting to order at 12:00pm
- II. **Roll Call/Self Introductions – CVTID Tourism Director Adam Haverstock**
 - a. CVTID Director Adam Haverstock took the roll.
 - b. Hotel Members Present: Sheraton Agoura Hills, Hampton Inn Agoura Hills, Hyatt Regency Westlake, Best Western Thousand Oaks Inn, Hampton Inn Thousand Oaks, Palm Garden Hotel, La Quinta Inn, Courtyard by Marriott, Towneplace Suites by Marriott.
 - c. Other Members Present: Adam Haverstock – Greater Conejo Valley Chamber of Commerce.
 - d. Guests Present: Sarah Andrews – Augustine.
 - e. A quorum was established.
- III. **Action Item: Approval of Agenda for June 26, 2018 Special Meeting**
 - a. Motion to approve the agenda for the June 26, 2018 Special Meeting by Kristina Lecka (Hyatt Regency Westlake) and seconded by Kathleen Walk (Hampton Inn Agoura Hills). With a vote of 9-0-0 the motion was approved.
- IV. **Public Comments**
 - a. There were no public comments.
- V. **Action Item: Allocate \$15,000 from unallocated income to Website Design and Hosting for an upgrade to the CVTID website.**
 - a. Motion to allocate \$15,000 from unallocated income to Website Design and Hosting for an upgrade to the CVTID website. Motion by Kristina Lecka (Hyatt Regency Westlake) and seconded by Mary McVicker-Macchio (Hampton Inn Thousand Oaks). With a vote of 9-0-0 the motion was approved.
- VI. **Adjourn**

a. Chair Kim Cartaino adjourned the meeting at 12:07pm.