



**Conejo Valley Tourism Improvement District (CVTID)
SPECIAL MEETING MINUTES**

Tuesday, January 24, 2017 at 12:00pm

- I. **Welcome/Call to Order – CVTID Chairman Steve Ortmann**
 - a. Chairman Steve Ortmann called the meeting to order at 12:00pm.
- II. **Roll Call/Self Introductions – President/CEO Jill Lederer**
 - a. Hotel Members Present: Sheraton Agoura Hills, Hampton Inn Agoura Hills, Hyatt Regency Westlake, Best Western Thousand Oaks Inn, Homewood Suites, Hampton Inn Thousand Oaks, Palm Garden Hotel, La Quinta Inn, Courtyard by Marriott, Towneplace Suites by Marriott.
 - b. Other Members Present: Jill Lederer and Adam Haverstock – Greater Conejo Valley Chamber of Commerce.
 - c. A quorum was established.
- III. **Action Item: Approval of Agenda for January 24, 2017 Special Meeting**
 - a. Motion to approved the Agenda for January 24, 2017 Special Meeting by Michael Reardon (Palm Garden Hotel) and seconded by Kathleen Walk (Hampton Inn Agoura Hills). Motion was approved without objection.
- IV. **Public Comments**
 - a. There were no public comments.
- V. **Action Item: Approval of Agreement with Civitas Advisors for professional services for the Conejo Valley Tourism Improvement District modification and renewal**
 - a. Motion to approve the agreement with Civitas Advisors for professional services for the Conejo Valley Tourism Improvement District Modification and Renewal by Vincent Bucci (Hyatt Regency Westlake) and seconded by Joelyn Caprine (Homewood Suites). With a vote of 10-0-0 the motion was adopted.
- VI. **Action Item: Approval of the expenditure of \$2,000 from Paid Marketing to sponsor the California Lutheran University State of the University**
 - a. Motion to approve the expenditure of \$2,000 from Paid Parketing to sponsor the California Lutheran University State of the City by Sean Briody (Courtyard by Marriott) and seconded by Felix Wang (Best Western Thousand Oaks Inn). With a vote of 10-0-0 the motion was approved.

VII. **Adjourn**

- a. Chairman Steven Ortmann adjourned the meeting at 12:10pm